

Event Rental Agreement

DATE:

LOCATION:

NAME:

PRICE: \$_____ (\$____ Rental), and **\$300** (Refundable Clean Deposit for **each** space)

Buckner Center, LLC is not responsible for providing ANY food or beverage (alcoholic or non-alcoholic) services. Buckner Center, LLC is not responsible for the condition of the food/beverages catered at any events, as it is the responsibility of the caterer. It is the responsibility of individual/group wanting to rent the space to hire the caterer for food and beverage needs. Buckner Center, LLC is responsible for providing the space agreed upon for rental and any additional items for rent (i.e. tables, chairs, silverware etc.) at the quoted price. **The rental price for _____ is \$_____.** **There is a \$300.00 (cash only)** refundable deposit for the each space held for a clean up fee and will be forfeited if the spaces are not cleaned to satisfaction. You have 48 hours from the end of your event to clean the spaces in order to receive a full refund. Refund will be returned within a week of the event after the spaces have been deemed clean by management. If any items are broken (i.e. glasses, plates, etc) they are the responsibility of the individual/group at cost of the item plus 10%. Trash bags/cans will be provided for the event and trash must be set under the loggia at Terra Casa. It is the responsibility of the individuals renting the spaces to put the trash outside. The deposit to have both spaces reserved is ½ of the total cost, with the remaining balance due not later than two weeks (_____) before the event. _____ agrees to hold Buckner Center harmless in the event that any incident involving alcohol occurs on or off the premises, and is responsible for any incident involving alcohol consumption. By signing this contract you understand these regulations and are willing to abide by them.

Name

Signature

Date

Jill Roberts, Facilities Manager

Julian Jenkins, Owner